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# Manuscript Withdrawal Procedure

## 1. Journal Policy on Withdrawal

As the subject of existing articles, the withdrawal of an article by the authors is carried out only if there are serious concerns about the reliability of the data or the validity of the results presented in an article. Otherwise, it is not recommended in the absence of a serious error (data errors, lack of discussion, etc.). Because if the article is withdrawn, the effort and time spent by the editor and reviewers will be wasted. In addition, this action will raise negative thoughts about the relevant author and other authors. The Committee on Publication Ethics (COPE) has published international publication ethics standards for authors and these standards have also been accepted by journals in international scientific indexes. According to these standards, if the authors request to withdraw their previously submitted articles to a journal, a letter stating their wishes and reasons for withdrawal should be sent to the journal editor, regardless of the stage of the evaluation process. Because the publishing process for a post begins with the assignment of a registration number and can be withdrawn only with the permission of the editor after the registration is entered in the system. This letter should include the title and number of the article, the names and signatures of all contributing authors, the date and the reasons for the article's withdrawal. The editor will send an information letter to the authors as to whether the withdrawal request is acceptable. Therefore, the authors should wait until they receive the appropriate notification from the editorial office. If the author (s) insists that the article be withdrawn without a valid reason, the journal may request monetary compensation for the time and resources spent on evaluating the submitted time.

## 2. Application Procedure

Authors may request that their articles be withdrawn from publication; however, it is not recommended unless required. The journal editor should be informed of a letter of withdrawal request signed by all authors and showing valid justifications. The sent letter is not removed from the review process until a letter of withdrawal request is received by the editorial office. Authors should not think that their articles have been withdrawn until they receive a letter of approval from the Editor's office.

## 3. Decision

Any article whose publishing procedure has been initiated in a journal can be withdrawn by the author or journal editor. However, as the editor is responsible for the content of the journal, the final decision regarding the withdrawal of the article belongs to the journal editor.

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# Article Withdrawal Form

To the Journal Management,

**Subject:** Article Withdrawal

Dear Sir/Madam,

I/We would like to withdraw the article which has been submitted to Türk Radyoloji Seminerleri.

Details are listed below:

Article Title: .....

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Date of Article Submission: ...../...../.....

Status of article: ☐ Under review ☐ Accepted ☐ Published ☐ Other

In case the Article is already published, the Issue & Volume of the Journal: .....

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Reason(s) for Withdrawal of Article: .....

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Name of the Corresponding Author: .....

Signature of the Corresponding Author: .....

| | Name(s) of the Other Author(s) If any | Signature(s) of the Author(s)affirming that he/they agree with the Corresponding Author in requesting the Withdrawal of this Article |
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